

General editorial policy of the *Yearbook of Polar Law*

Co-Editors-in-Chief
5 January 2024

Thank you for your interest in submitting manuscripts to the *Yearbook of Polar Law*. The following is the general editorial policy of the *Yearbook* under which each volume will be edited by Special Editor(s) designated by the Co-Editors-in-Chief. Should you have any inquiries as to this general policy, please do not hesitate to contact us using the email address:

ypl.chief.editors@gmail.com

Please note that this email address is shared by three co-editors-in-chief and the interim secretariat at Kobe University PCRC.

When a manuscript is submitted to the Special Editors, the Special Editors will acknowledge the reception immediately and screen the manuscript's format, its length and theme's suitability. The Special Editors may at this stage contact the author to revise the manuscript and resubmit it according to their suggestions. Once the manuscript goes through this formal screening, the Special Editors request one external reviewer with expertise in the field to evaluate the manuscript based on double anonymized review, meaning both the reviewer and the author are anonymous. Upon the evaluation and recommendation of the reviewer, the Special Editors make the final decision to accept (with minor revision), reject, or request major revisions to the manuscript and notify the author accordingly. Normally, such notification should be expected within 45 days after the manuscript being acknowledged of reception by the Special Editors. In certain cases, the Special Editors may request a second and different reviewer for the evaluation of the revised manuscript. In this case, another 45 days or so would be required for its final decision. The author will be notified of these extended procedures accordingly. The overall process of the production of the *Yearbook* is under the supervision and responsibility of the Co-Editors-in-Chief.

For 16th Volume of *Yearbook of Polar Law*, the manuscript should be submitted to the following address, and the deadline set by its Special Editors is **15 February 2014**. For other details, please refer to the attached announcement.

Kristian Joensen <KristianJ@setur.fo>

Invitation to Submit Manuscripts to the 16th volume of *Yearbook of Polar Law*

You are invited by the Editors-in-Chief of the *Yearbook*—Gudmundur Alfredsson, Timo Koivurova, and Akiho Shibata—to submit a manuscript to the *16th volume of Yearbook of Polar Law* to be considered for publication. The Special Editors appointed for this volume—Bárður Larsen and Mikael M Karlsson—who have been charged with the editorial work for this volume, hereby reiterate this invitation.

If you intend to submit a manuscript for publication, please read the material below carefully.

Publisher Requirements, the Editorial Process and Peer Review

The publisher, Brill Academic Publishers in the Netherlands (presently amalgamating with De Gruyter to form De Gruyter Brill) has specified the length of submissions as 8,000 words, including titles and subtitles, footnotes and bibliography. For this volume particularly, the guest editors request that submitted manuscripts should be at least 7,000 words in length to be considered candidates for inclusion in this volume.

Brill also requires that manuscripts follow the requirements of the *Chicago Manual of Style*. The following should prove helpful:

https://www.mvcc.edu/learning-commons/pdf/Chicago_Manual_of_Style_17_Notes_and_Bibliography.pdf

The publisher also requires that papers that are to appear in the *Yearbook* are not to be published elsewhere. Authors of manuscripts that have been accepted by the Special Editors for publication in this volume will be asked to sign a contract with Brill that excludes publication elsewhere.

The editorial process for this volume will be as follows:

(1) Upon receiving a submission, it will undergo editorial vetting to decide whether or not to send the submission onward for double anonymized peer review. The editorial vetting will examine anonymized submissions (see more below). Those submitting will be notified of the results of this first-stage editorial vetting.

(2) Sending a submission for peer review does not imply acceptance for publication. Upon receiving evaluation from a peer-reviewer, the editors will decide upon rejection or non-rejection of the submission. Normally, a recommendation by the peer-reviewer to reject will be followed by the editors, and the submitter will be notified of rejection; but the editors are not bound by the recommendations of the peer-reviewer and may in some cases have reason to exercise discretion. Likewise, positive recommendations by the peer-reviewer will not necessarily result in acceptance for publication by the editors, who may exercise discretion also in this direction.

(3) When the recommendations from peer-reviewers have been received for all submissions that have been sent out for peer review, the editors will make a selection from among the submissions that have been positively reviewed. This selection may or may not include all of the positively reviewed submissions. This will depend upon the number of submissions, whether or not there are redundancies, and thematic considerations for the volume.

Submission Instructions

- The deadline for submissions: 15 February 2024
- All submissions are to be in English. Authors whose English is weak should have their manuscripts copy-edited and proofread by persons with native fluency in English.
- Submitted manuscripts (text, footnotes, and bibliography) should conform to the *Chicago Manual of Style*, should be properly documented, and should include a suitable bibliography. They should be between 7000 and 8000 words in length, including titles and subtitles, footnotes and bibliography.
- Submissions should be sent in electronic form in two copies: one in the full form intended for publication, and the other anonymized. The latter should contain no indication of the identity of the author, whether explicit or transparently indicative in other ways.
- These should both be sent together as email attachments to Kristian Joensen <KristianJ@setur.fo> exclusively (not to the undersigned). Kristian will acknowledge receipt, register the submission, and forward the anonymized copy to the Special Editors for vetting.
- The editorial vetting will not consist in a review of the text for content and cogency. The principal grounds for rejection in the vetting process will include: subject-matter unsuitable for this volume of *Yearbook*, improper length, overly poor English, overly poor proofreading, non-conformity with the *Chicago Manual of Style*, and lack of anonymity in the anonymized copy. The vetting is to insure that the manuscript is sufficiently relevant and in good enough shape to send onward for double-blind peer review. The editors will provide some late-stage language assistance, final copy-editing, and final proofreading, but manuscripts will nevertheless need to meet a reasonable minimum standard as submitted to be sent for peer review.

Bárður Larsen, Mikael M Karlsson
Special Editors for the 16th volume of Yearbook of Polar Law